

Comparison of Microsoft 365 Business and Office 365 Business Premium



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| Features <i>(new in blue)</i> | | O365 Business Premium | Microsoft 365 Business |
|---|--|-----------------------|------------------------|
| | ERP (user/month) | \$12.50 | \$20 |
| Get More Done + Work Better Together | Collaboration Tools Email, Groups, Teams, Yammer | ● | ● |
| | Online Meetings & HD Conferencing IM, Meetings, Audio & Video Conferencing | ● | ● |
| | Online Document Storage OneDrive for Business | ● | ● |
| | Content Creation Client Office apps on PC, Mac, Android & iOS | ● | ● |
| Build Your Business | Customer Management Lightweight CRM, Bookings, Listings, Connections | ● | ● |
| | Business and Expense Management Invoicing, MileIQ, Business Center | ● | ● |
| Safeguard Your Business | Simplified Device Setup Windows Auto-pilot, Automatic Office Install | | ● |
| | Device Management Intune MDM for Windows, MacOS , iOS & Android | | ● |
| | Windows Management and Advanced Device Security Enabling management of Win 10 Pro, BitLocker encryption, Upgrade rights to Windows 10 Pro for 7/8.1 Pro licenses | | ● |
| | Data Security and Policies Selective data wipe, Azure Information Protection P1 , Intune app protection | | ● |
| | Email and Document Security Data Loss Prevention , Office 365 ATP , Exchange Online Archiving , Litigation Hold , eDiscovery | | ● |

Comparison of Microsoft 365 Business and Office 365 E3



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| | Features (new in blue) | Office 365 E3 | Microsoft 365 Business |
|---|--|---------------|------------------------|
| | Estimated retail price per user per month \$USD (with annual commitment) | \$20 | \$20 |
| | Maximum number of users | unlimited | 300 |
| Office Apps | Install Office on up to 5 PCs/Macs + 5 tablets + 5 smartphones per user (Word, Excel, PowerPoint, OneNote, Access), Office Online | ProPlus | Business |
| Email & Calendar | Outlook, Exchange Online | 100GB | 50GB |
| Chat-based Workspace, Meetings | Microsoft Teams | ● | ● |
| File Storage | OneDrive for Business, | Unlimited | 1 TB |
| Social, Video, Sites | Stream, Yammer, Planner, SharePoint Online ¹ , Power Apps ¹ , Flow ¹ | ● | ● |
| Business Apps | Scheduling Apps – Booking, StaffHub | ● | ● |
| | Business Apps – Outlook Customer Manager, MileIQ ¹ Business center ² , Listings ² , Connections ² , Invoicing ² | | ● |
| Threat Protection | Office 365 Advanced Threat Protection | | ● |
| | Windows Exploit Guard Enforcement | | ● |
| Identity & Access Management | Azure Active Directory - SSPR Cloud Identities, MFA, SSO > 10 Apps | | ● |
| Device & App Management | Office 365 MDM | ● | ● |
| | Microsoft Intune , Windows AutoPilot, Windows Pro Management | | ● |
| | Upgrade rights to Windows 10 Pro for Win 7/8/8.1 Pro licenses | | ● |
| Information Protection | 100 GB Exchange Archiving , Office 365 Data Loss Prevention | ● | ● |
| | Azure Information Protection Plan 1 , BitLocker Enforcement | | ● |
| On-Prem CAL Rights | ECAL Suite (Exchange, SharePoint, Skype) | ● | |
| Compliance | Litigation Hold , eDiscovery , Compliance Manager , Data Subject Requests | ● | ● |

[1] Indicates Office 365 has Plan 2 and Microsoft 365 Business has Plan 1 of the functionality [2] Available in US, UK, Canada

Detailed comparison of plans



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| | Features (new in blue) | Office 365 BP | Microsoft 365 Business | Microsoft 365 E3 | Microsoft 365 E5 |
|---|---|---------------|------------------------|------------------|------------------|
| | Estimated retail price per user per month \$USD (with annual commitment) | \$12.50 | \$20 | \$32 | \$57 |
| | Maximum number of users | 300 | 300 | unlimited | unlimited |
| Office Apps | Install Office on up to 5 PCs/Macs + 5 tablets + 5 smartphones per user (Word, Excel, PowerPoint, OneNote, Access), Office Online | Business | Business | ProPlus | ProPlus |
| Email & Calendar | Outlook, Exchange Online | 50GB | 50GB | unlimited | unlimited |
| Chat-based Workspace, Meetings | Microsoft Teams | ● | ● | ● | ● |
| File Storage | OneDrive for Business | 1 TB | 1 TB | unlimited | unlimited |
| Social, Video, Sites | Yammer, SharePoint Online, Planner Stream | ● | ● | ● | ● |
| Business Apps | Scheduling Apps – Booking, StaffHub | ● | ● | ● | ● |
| Threat Protection | Business Apps – Outlook Customer Manager, MileIQ ¹ Business center ² , Listings ² , Connections ² , Invoicing ² Microsoft Advanced Threat Analytics, Device Guard, Credential Guard, App Locker, Enterprise Data Protection, Office 365 Advanced Threat Protection | ● | ● | ● | ● |
| | Windows Defender Advanced Threat Protection | | | | ● |
| | Office 365 Threat Intelligence | | | | ● |
| Identity & Access Management | Azure Active Directory - SSPR Cloud Identities, MFA, SSO > 10 Apps | | ● | ● | ● |
| | Azure Active Directory - Conditional Access, SSPR Hybrid Identities, Cloud App Discovery, AAD Connect Health | | | ● | ● |
| | Credential Guard and Direct Access | | | ● | ● |
| | Azure Active Directory Plan 2 | | | | ● |
| Device & App Management | Microsoft Intune , Windows AutoPilot | | ● | ● | ● |
| | Microsoft Desktop Optimization Package, VDA | | | ● | ● |
| Information Protection | Unlimited Exchange Archiving³ , Office 365 Data Loss Prevention* , Azure Information Protection Plan 1 | | ● | ● | ● |
| | Azure Information Protection Plan 2, Microsoft Cloud App Security, O365 Cloud App Security | | | | ● |
| On-Prem CAL Rights | ECAL Suite (Exchange, SharePoint, Skype, Windows, SCCM, Win. Rights Management) | | | ● | ● |
| Compliance | Litigation Hold , eDiscovery , Compliance Manager , Data Subject Requests | | ● | ● | ● |
| | Advanced eDiscovery, Customer Lockbox, Advanced Data Governance | | | | ● |
| Analytics | Power BI Pro, MyAnalytics | | | | ● |
| Voice | PSTN Conferencing, Cloud PBX | | | | ● |

Premium add-ons and their eligibility by plan

Add-ons are SKUs that can be added to an existing suite or service

| | | Business Essentials or Business Premium | Microsoft 365 Business | Office 365 Enterprise E3 | Microsoft 365 Enterprise E3 | Office 365 Enterprise E5 | Microsoft 365 Enterprise E5 | Price (USD) |
|-----------|---------------------------------|---|---------------------------|---------------------------------|---------------------------------|-----------------------------|--------------------------------|----------------|
| Security | Advanced Threat Protection | Add-on | Included | Add-on | Add-on | Included | Included | \$2 |
| | Office 365 Cloud App Security | Add-on | Add-on | Add-on | Add-on | Included | Included | \$3 |
| | Advanced Compliance | Add-on | Add-on | Add-on | Add-on | Included | Included | \$8 |
| | Threat Intelligence | Add-on | Add-on | Add-on | Add-on | Included | Included | \$8 |
| Analytics | Workplace Analytics | N/A | N/A | Add-on | Add-on | Included | Included | \$6/\$2 |
| | MyAnalytics | Add-on | Add-on | Add-on | Add-on | Included | Included | \$4 |
| | Power BI Pro | Add-on | Add-on | Add-on | Add-on | Included | Included | \$10 |
| Voice | Audio Conferencing | Add-on | Add-on | Add-on | Add-on | Included | Included | \$4 |
| | Phone System | N/A | N/A | Add-on | Add-on | Included | Included | \$8 |
| | Calling Plan (Select countries) | N/A | N/A | Add-on Phone System Required | Add-on Phone System Required | Add-on | Add-on | \$12/\$24** |

¹There are no technical blockers for customers to purchase Office 365 Cloud App Security, but usage can only be achieved if an Office 365 workload is deployed.

²Dial-out conferencing capabilities may incur additional per minute Communications Credits charges. Customers can disable these features to avoid additional billing. \$24 includes both International and Domestic calling plans. Domestic only calling plans are available for \$12. Tax is included in price in the US. Service usage limits exist to manage fraud, abuse, excessive use, and maintain service performance. Further details about these services can be found in our recently published [Skype for Business Online Service Use Terms](#).

³5,000 Seat Minimum. \$6pupm for E1/E3, \$2pupm for E5